



District Designated Fund Grant Application 20__-20__

Please TYPE this application. Handwritten applications will not be accepted. Please answer every question. Incomplete applications will not be accepted. Download District 7550 Grants Guidelines from www.rotary7550.com for eligibility.

To save time and effort, clubs are encouraged to contact a Foundation Committee Member prior to submitting application. Contact names are listed on page 4.

Deadline for Application is **December 31, 2018**

Club:		Submission date:	
Project Title:			
Estimated Start Date:		Estimated Completion Date:	

1. Project's Area of Focus (Select from the Areas of Focus –Peace & Conflict Prevention/Resolution, Disease Prevention & Treatment, Water & Sanitation, Maternal & Child Health, Basic Education & Literacy, Economic & Community Development):

2. State the **purpose** of the project (One sentence is sufficient).

3. Provide detailed information regarding the project, its **location and beneficiaries**:

4. How many **Rotarians** will be involved in this project and how will they be participating?

5. How many **non-Rotarians** will benefit from this project and how will they be helped?

6. Are there any other organizations participating in this project? Describe their role.

7. How will the general public know this is a Rotary sponsored project? Please provide **publicity** details: newspaper, websites, newsletters, display of the Rotary wheel, etc.

8. Please provide an itemized **budget** for the entire project including sources of funding and documenting all proposed expenditures.

Items	Rotary Club \$	Other Organization \$	Total \$
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Total	<u>9</u> \$	<u>10</u> \$	<u>11</u> \$

See Last Page for Instructions

9. **Signatures:** Please list below the two people in the club who will be responsible for the Project:

1. Name**		Rotary Club Position	
Email:		Phone (Home)	
Signature:			
**The person named above is responsible for completing the project's final report.			
2. Name		Rotary Club Position:	
Email:		Phone (Home)	
Signature:			

10. Club Authorization

As President of the Rotary Club of:		
<p>I hereby affirm that the club has authorized to undertake this project as an activity of the club and to provide the funds listed in the budget above. By my signature, I also understand and accept the responsibility for the accuracy of statements made above and agree that the club is responsible for all funds provided by the District. I understand a final report is due and will assure it is submitted to the grants committee chair by the date below.</p>		
Date We Will Submit Final Report:		
Print Name	Signature	Date

[How to submit this application](#)

Step 1: Send an email to Ginny Jaskot, ginjaz@comcast.net with your application included as a separate attachment. Form must be filled out completely including 2 names of club members responsible for the project.

Step 2: The members of the District Grants Committee will review your application within 1-2 weeks

Ginny Jaskot- 304- 634-9032 or ginjaz@comcast.net,Barboursville WV, District Grants Chair

For questions or more information, contact the following:

**Ginny Jaskot - 304- 634-9032 or ginjaz@comcast.net Barboursville WV
District Rotary Grants Chair**

or

**Jeff Disibbio - 704-965-2815 or jadisibbio@fcbinc.com Princeton WV
District Rotary Foundation Coordinator**

DISTRICT GRANTS COMMITTEE AUTHORIZATION:

The District Grants Committee has reviewed the project and hereby approves the amount shown to be withdrawn from District Designated Funds for the funding of this project.		\$

DG Committee

Signature

Date

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**District Foundation
Coordinator**

Signature

Date

Input into each block of the accounting the following:

- #1- Input the expenditure/item for reimbursement**
- #2- Input the amount that your Rotary Club spent on this particular item**
- #3-If other organizations are participating in your project, include the amount of those expenditures**
- #4-Add boxes #2 and #3 together and place that total in this box**
- #5,#6, #7, #8- Same as #1-4 if multiple line items used, repeat throughout chart if multiple items**
- #9- Add up the total amount of the Rotary Club's expenses in the column above this block**
- #10- Add up the total amount of the other organization's expenses in the column above this block**
- #11- Add all total columns above and place the Grand Total in this block**